

**Sandwell Cash for Sports Clubs Grant Scheme
Funding Application Form 2020**

Please read the accompanying guidance notes before completing this form.

SECTION A – Contact & Club Details

1. Contact Details

Name	Position within club
Address	
Email	Telephone

2. Club Details

Club name	Club website
Club address	

2.1 Is the club voluntary or have charitable status?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2.2 Does the club have a constitution and bank account?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2.3 Is the club based in Sandwell and are most beneficiaries from the Borough?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2.4 Does the club have any accreditations? (E.g. Clubmark)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2.5 Does the club have a child protection policy?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2.6 Does the club restrict access to membership or participation for any reason?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If you have answered yes to Q2.6, please provide brief details

3. Club background details

Please provide brief background details about your club

SECTION B – Funding

4. Details of funding

Please provide details of what the funding is required for. Add further rows as required. **Quotes, invoices and/or receipts will need to be provided.**

Description	Cost
	£
	£
	£
	£
	£
	£
	£
Total cost applying for	£

5. Any other funding and breakdown

Please provide details of any other funding that has been requested or secured, such as Sport England's Community Emergency Fund. Add further rows as required. **Please note Cash for Sports Club Grant Funding cannot duplicate any other funding that your club has secured or applied for.**

Description	Amount	Funder	Cash or 'in kind'	Secured Yes / No
	£			
	£			
	£			
	£			
	£			

6. Please provide any other details in support of your application

A large, empty rectangular box with a thin black border, intended for providing additional details in support of the application.

Please sign the declarations at Section C below and return to the address or email which can be found at the end of the form.

SECTION C – Declarations

I understand that the personal information collected on this form will be processed with regards to my application only and used by officers of Sandwell MBC solely for that purpose.

I understand that the information I submit will only be retained for the length of this programme, at its conclusion all personal information will be deleted in a secure manner in accordance with Data Protection legislation.

I understand my personal information will not be shared outside of this agreement unless the Council is required to do so by law.

I understand that the funding panel's decision is final and that there is no right to appeal.

I declare that all the information provided above is true and accurate.

Involvement of Council Officers and Elected Members

Where any Council officers or elected members (Councillors) have provided advice or have had any involvement in this funding application, please provide their names and details of their involvement below. Involvement may have included:

- Encouraging you to apply.
- Helping you plan the project.
- Advising on budget, costs suppliers or potential income.
- Providing guidance on completing the application form.
- Offering to advocate you for your proposal within the Council.
- Agreeing to assist in implementing the project if approved.

Please also include the name and details of any officer or Councillor who:

- Is a member of your organisation, managing body or paid staff.
- Is (to your knowledge) a relative or close associate of any of your club members, senior staff or a member of the organisation who is likely to directly benefit from the awarding of this funding.
- Is (to your knowledge) likely to derive any direct personal benefit or advantage either financial or in kind from the award of this funding.
- Is involved with any company or organisation who is or would likely derive any contract or benefit whether financial or in kind from the award of this funding.

Please give names and details if relevant:

Name	Nature of involvement

Declaration

I confirm that; to the best of my knowledge and belief (tick one):

I have listed above the names of all Council officers or Councillors with an involvement in this project or grant application

No Council officers or elected members have any involvement in this project or grant application

Name (Print):		Signed:	
Position in Club:		Date:	

To understand more about why we collect your information, what we do with your information, how you can access your information, your personal information rights, how and to whom to raise a complaint about your information, please visit our privacy notice page at <http://www.sandwell.gov.uk/privacynotices>

CHECKLIST (please tick)

Have you answered all the relevant questions?

Please ensure you have enclosed/attached copies of each of the required documents to support your application where necessary.

Signed application form (all relevant sections complete)

Club Constitution

Club accounts or bank statement

Child Protection Policy

Quotations/receipts/invoices

Thank you for taking the time to complete this application form.

Please return the completed form to Sandwell_SportsClubs@sandwell.gov.uk or by post to Sport & Leisure, Sandwell Council House, Freeth Street, Oldbury, B69 3DE